



<h2>Emergency Evacuation Plan Template</h2>

Student Name: _____ **Grade:** _____

School Year: _____ **Case Manager:** _____

Classroom Teacher/Room Number: _____

Student Description (include information regarding disability, equipment needs, communication methods & tools): _____

Physical/Safety Concerns (medical/health considerations, fears or potential reaction to evacuation process, weather-related needs, transportation, etc.): _____

Fire Emergency

Staff responsible: _____

Date of most recent drill: _____

Procedure: _____

Severe Weather

Staff responsible: _____

Date of most recent drill: _____

Procedure: _____



Lockdown (threat in or outside of building, bomb threat, etc.)

Staff responsible: _____

Date of most recent drill: _____

Procedure: _____

Chemical

Staff responsible: _____

Date of most recent drill: _____

Procedure: _____

This document to be filed with current year IEP and/or IHP. Copies of this document should be provided to school administration, all IEP team members (including parents/guardians), evacuation team members, and school health services. Parent/guardian and student should be involved and made aware of plan and kept informed of updates.

5/15/18